

Lake City Council Proceedings
May 1, 2023

These minutes are as recorded by the City Administrator/Clerk and are subject to council approval at the next regular council meeting.

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Holm presiding and the following councilmembers were present: Gorden, Daniel, Wilson, Bellinghausen, and Bruns. CA Jacob Matthews, Community Building Manager Nicholle Winter, Public Works Employees Zach Janssen and Dustin Smith, Chief of Police Dan Schaffer, and Officer Jason Gray were also in attendance.

Consent Agenda: Motion by Daniel to approve the Consent agenda consisting of the April 17, 2023 minutes, the Summary List of Claims, and the Liquor License for the Top Rail Saddle Club. Seconded by Bellinghausen. All Ayes. Nays-none. MC.

Public Hearing: At 6:01pm Gorden motioned to open a Public Hearing on the “Jack Elder Public Hearing in Accordance with Ordinance 6-7-6 Ordering Sidewalk Improvements”. Bruns seconded. Roll Call Vote: Gorden: Aye. Daniel; Aye. Bellinghausen: Aye. Wilson: Aye. Bruns: Aye. All Ayes. Nays-None. MC. Jack Elder presented information to Council and asked several questions to Mayor Holm, CA Matthews, and Councilperson Bruns. Nicholle Winter, Kevin Berry, Zach Janssen, Dustin Smith, and Dana Morris also spoke concerning the matter. At 6:45pm Gorden motioned to close the Public Hearing. Daniel seconded. Roll Call Vote: Gorden: Aye. Daniel: Aye. Bellinghausen: Aye. Wilson: Aye. Bruns: Aye. All Ayes. Nays-None. MC.

Citizens to Address the Council: Kevin Berry addressed Council to gauge interest and request the allocation of a strip of land for the use of ultralights. Jeff Redenius addressed Council and requested that the during the Adult only swim (18 years of older) on Tuesday and Thursday, 6pm-7pm that children accompanied with adults may swim in the kiddie pool area of the pool only. CA Matthews will work with the pool manager to implement a 30-day trial of this request.

Guest Business: Community Building Manager Nicholle Winter addressed Council and explained the need for an expanded easement other than the one signed by Wayne Dowling. She will be contacting him with a new easement agreement to ensure the city requests all the space necessary for the needs of the Community Building.

Council Agenda: Daniel motioned to approve the Everhart Building Permit Application. Bellinghausen seconded. All Ayes. Nays-None. MC.

Daniel motioned to approve the Barkmeier Building Permit Application. Bellinghausen seconded. All Ayes. Nays-None. MC.

Bellinghausen motioned to approve the back half of the O’Connor Building Permit Application, but not the front part. Bruns seconded. All Ayes. Nays-None. MC.

Bellinghausen motioned to approve the Lockner Building Permit Application. Wilson seconded. All Ayes. Nays-None. MC.

Lake City Council Proceedings
May 1, 2023

Daniel motioned to approve the Bellinghausen Building Permit Application. Wilson seconded. Bellinghausen abstained. All other members of the Council voted Aye. Nays-None. MC.

Bellinghausen motioned to approve the Melody (Realtor for Exit Realty) Brick and Mortar Loan Application. Wilson seconded. All Ayes. Nays-None. MC.

Bruns motioned to approve Windstream's request to lay aerial and buried fiber as documented in Building Permit Request 13638 with the modification they be buried between 24-26 inches. Daniel seconded. All Ayes. Nays-None. MC.

Mayor Holm proposed to combine the remaining Windstream building Permit Requests. Council unanimously agreed. Bruns motioned to approve Windstream Building Permits 12924 and 12976 with the modification they be buried between 24-26 inches. Bellinghausen seconded. All Ayes. Nays-None. MC.

Bellinghausen motioned to deny the Chris Payne amateur archeology and metal detecting request on city properties. Wilson seconded. All Ayes. Nays-None. MC.

Bruns motioned to close Washington, Illinois, and Center Street for Western Days. Wilson seconded. All Ayes. Nays-None. MC.

CA Matthews provided an update on the hiring for a third Public Works Employee or a Public Works Director and mentioned several applicants have applied and that he would be assembling the hiring committee this week and hopefully beginning the interview process this week or next.

CA Matthews mentioned that Mid-American would be contacting homeowners concerning the annual trimming to help ensure powerlines remain operational and do not become damaged.

CA Matthews reported that on April 24th all Department Heads, two members of council, and himself met for several hours to discuss updating the Employee Policy Handbook. Many good suggestions were made by all in attendance, and CA Matthews intends to have the updated manual before Council on May 15 for their review and consideration of approval. CA Matthews thanked everyone that participated for their thoughtful recommendations and mentioned that all contributed tremendously to improving the Employee Policy Handbook. He mentioned the finished product will help ensure smoother internal operations for the City.

CA Matthews gave a final update for the budget and mentioned all the paperwork related to the FY2024 budget has been completed, submitted, and filed.

CA Matthews provided an update on the process to update the zoning ordinance and it is anticipated a final product will be brought before Council for their review on June 5.

He also gave a kind reminder to everyone that when there is an automobile accident of any severity to please call 911. Please do not call City Hall to report car accidents. The fastest way help can be notified and arrive on scene is when concerned citizens call 911. Dispatch will

**Lake City Council Proceedings
May 1, 2023**

contact our officers and they will respond as soon as possible. When seconds count, please remember to contact 911.

CA Matthews mentioned it is time to submit the state required RFP so the City of Lake City can secure and engage a CPA firm to perform a financial audit for the FY2023.

With no further business to be brought before the Council, Bruns made a motion to adjourn. Bellinghausen seconded. All Ayes. Nays-None. MC. The meeting adjourned at 7:23pm.

Next Meeting: The next council meeting is scheduled for May 15, 2023 at 6:00pm in the City Hall Chambers.

Tyler Holm, Mayor

Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT	05-01-2023 COUNCIL MEETING	
VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	\$337.47
ARAMARK	ADMIN RUGS	\$61.04
BLUE VALLEY PUBLIC SAFETY, INC	SIREN REPAIR	\$1,035.00
BOMGAARS SUPPLY	WATER / PARK SUPPLIES	\$293.97
MIKE CARISCH	MAILBOX REPAIR	\$74.90
CENTRAL IA DISTRIBUTING	WATER SUPPLIES	\$440.00
CKENDALL CONSULTING, LLC	BUDGET ASSISTANCE	\$975.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$200.00
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	\$1,260.30
EFTPS	FED/FICA TAX	\$13,477.86
DANNETTE ELLIS	CLEANING SERVICES	\$990.00
EMC NATIONAL LIFE COMPANY	LIFE INSURANCE	\$68.15
ENVIRONMENTAL SYSTEMS RESEARCH	ARCGIS LICENSE	\$550.00
GREENER BY THE YARD	PARK SNOW REMOVAL	\$100.00
HACH COMPANY	WATER SUPPLIES	\$874.64
KENDALL & TAMI HOLM	YARD WASTE	\$600.00
I & S GROUP, INC.	PROJECT 22-2703	\$2,511.25
IA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS	\$300.00
ICE TECHNOLOGIES, INC.	TECH SERVICES	\$80.22
INFINITY TRUST	VISION INSURANCE	\$357.47
IPERS	IPERS	\$10,799.82
MICHELLE JOHNSON	CLEANING SERVICES	\$65.00
JACOB MATTHEWS	MEAL REIMBURSEMENT	\$60.97
MID-AMERICA PUBLISHING CORP	LEGALS	\$32.67

**Lake City Council Proceedings
May 1, 2023**

MUNICIPAL SUPPLY	WATER SUPPLIES	\$140.35
THE OFFICE STOP	OFFICE SUPPLIES	\$10.16
RIESBERG AUDIO AND DETAILING	C.B. REPAIR	\$90.95
TREASURER STATE OF IOWA	STATE TAX	\$2,611.32
TRI-TECH FORENSICS, INC.	POLICE SUPPLIES	\$104.17
TRUCK EQUIPMENT	STREET SUPPLIES	\$19.80
VISA	SUPPLIES	\$1,943.76
WELLMARK	HEALTH INSURANCE	\$15,728.40
Accounts Payable Total		\$56,194.64
Payroll Checks		\$31,105.11
***** REPORT TOTAL *****		\$87,299.75