

Lake City Council Proceedings
April 3, 2023

These minutes are as recorded by the City Administrator/Clerk and are subject to council approval at the next regular council meeting.

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Holm presiding and the following councilmembers were present: Gorden, Daniel, Wilson, Bellinghausen. and Bruns. CA Jacob Matthews, Public Works Director Mark Hungate, City Attorney Mary Lauver, Community Building Manager Nicholle Winter, and Assistant Chief of Police Thom Steinborn Schaffer were also in attendance.

Consent Agenda: Motion by Bruns to modify the agenda to include the Hungate resignation letter to the agenda and to approve the consent agenda items consisting of the agenda, minutes from the March 20, 2023 regular meeting, claims list, liquor license for Lake City Food Center, and Liquor License for Spark's One Stop. Seconded by Gorden. All Ayes. Nays-none. MC.

Citizens to Address the Council: None.

Public Hearing: None.

Council Agenda: Bruns motioned to accept the Hungate resignation letter. Gorden seconded. All Ayes. Nays-none. MC.

CA Matthews read Iowa Code Section 21.7 and explained that council could make and enforce reasonable rules for the conduct of its meetings to assure those meetings are orderly, and free from interference or interruption by spectators. No action by Council taken regarding this.

Public Works Director Hungate presented information regarding water flow near West Main Extension and said the culvert improvement made by Tyler Holm improved the water drainage of the road and therefore was an improvement to the road; he could think of no reason that would serve the common good of Lake City to remove it.

CA Matthews provided an update on the Zoning Ordinance update and recommended that Council adopt a grandfather clause for existing driveways and that the zoning update should include either no maximum driveway width or one of 36 feet. Council discussed and indicated they wanted that any new driveways or modifications to existing driveways that exceeds 36 feet in width (where they meet the street) could potentially get approval through a building permit and that the zoning ordinance update should facilitate that; the existing building permit should be updated with current ordinance with placeholders for the potential changes to zoning ordinance that could receive council approval in the near future.

During the zoning ordinance update Council mentioned other aspects of the ordinance that require updating as well including home based businesses and dumpster rules.

At 6:45 Wilson, Hungate, Bruns, and Winter left the building to respond to a fire. Daniel, Bellinghausen, and Gorden remained and the meeting proceeded.

At 7pm Daniel motioned to go into close session in accordance with Iowa Code 21.5 Provision C

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“To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where the disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.” Bellinghausen seconded. Roll Call Vote: Gorden: Aye. Bellinghausen; Aye. Daniel: Aye. Nays-None. MC. The council went into closed session with Lauver, Matthews, and Steinborn. Bruns, Wilson, and Hungate returned and joined the closed session. At 7:39pm Daniel motioned to return to open session. Bellinghausen seconded. Roll Call Vote: Bellinghausen: Aye. Bruns: Aye. Wilson: Aye. Daniel: Aye. Gorden: Aye. Nays-None. MC. The Council returned to open session at 7:39pm.

Bruns made a motion to order the property owners of 620 W. Main Street to reconstruct the sidewalk in accordance with Ordinance 6-7-6. Bellinghausen seconded. All Ayes. Nays-None. MC.

Bruns made a motion to table the Building Permit Application for a detailing building for Macke Motors until Council is provided with better drawings of the property and where the building will be located and if setbacks are being properly adhered to or not. And also to verify whether the alley is vacated or not. Bellinghausen seconded. All Ayes. Nays-None. MC.

Bruns made a motion to approve the building permit application for a parts storage building for Macke Motors pending the building is not being built within the setbacks from the property line as verified by CA. Gorden seconded. All Ayes. Nays-None. MC.

Bruns made a motion to approve the Curtis Vanderheiden Fence Permit Application, pending CA Matthews’ verification it is compliant with ordinance. Gorden seconded. All Ayes. Nays-None. MC.

Bruns made a motion to approve the building permit application for Linda Winker. Daniel seconded. All Ayes. Nays-None. MC.

Bellinghausen presided over the meeting during the discussion of Resolution 2023-22. Bruns made a motion that Resolution 2023-22: Resolution to review bids and reward a contract for the annual tree trimming above all city streets and sidewalks per city code and Resolutions 2023-23: Resolution to review bids and reward a contract for the disposal, stump grinding, and cleanup of dead and/or diseased trees both be tabled until the foliage sets in and the city will mark the trees that need trimming or removal to make future bids equivalent in nature. Daniel seconded. Gorden abstained. All ayes. Nays-None. MC.

Bellinghausen presided over the meeting during the discussion of Resolution 2023-24. Bruns made a motion to approve Resolutions 2023-24: Resolution to review bids and reward a contract for fertilization of the Town Square and it was seconded by Daniel. Roll Call Vote: Gorden: Aye. Bruns: Aye. Daniel: Aye. Bellinghausen: Aye. Wilson: Aye. Nays-None. MC.

Bellinghausen made a motion to Approve Resolution 2023-25: Approve DA Davidson as the Municipal Advisor for the SRF Drinking Water/Wastewater Infrastructure Loan. Bruns seconded. Roll Call Vote; Bellinghausen: Aye. Wilson: Aye. Daniel; Aye. Gorden: Aye. Bruns: Aye. Nays-None. MC.

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Daniel made a motion to authorize Betterment to use the Town Square on April 8th and block roads (Washington Street from N Illinois to N Center) and provide a police car run route escort at 8:15AM. Bruns seconded. All Ayes. Nays-None. MC.

CA Matthews shared how other communities use deadlines to ensure the agenda and council packet delivered to Council are the highest quality possible. Council provided consensus that the Wednesday at noon before the regular Monday meeting (1st and 3rd Monday of each month) is an appropriate cut-off for items to be added to agenda and that the Council Packet will be delivered by noon on the Friday before the Monday Council meeting. CA Matthews said he would post notice of this in City Hall and on Lake City’s Facebook page. CA Matthews then provided an update on the Community Garden and shared the continual progress of signing up residents onto autopay. He also reminded the public of the public hearing for the FY2024 budget on April 17, 2023 at 6pm. He provided an update on the progress of hiring staff for the Aquatic Center. And lastly, he thanked Mark Hungate and his crew for the good work they do.

Bellinghausen made a motion for the meeting to adjourn. Bruns seconded. All Ayes. Nays-None. MC. The meeting adjourned at 8:14pm.

Next Meeting: The next council meeting is scheduled for April 17, 2023 at 6:00 p.m. in the City Hall Chambers.

Tyler Holm, Mayor

Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

VENDOR

3E ELECTRICAL ENGINEERING & EQ
ACCESS SYSTEMS LEASING
ACCO UNLIMITED CORP
ARAMARK
BOMGAARS SUPPLY
COLLECTION SERVICES CENTER
DSG - DAKOTA SUPPLY GROUP
EFTPS
DANNETTE ELLIS
EMC NATIONAL LIFE COMPANY
HENDERSON PRODUCTS, INC.
KENDALL & TAMI HOLM
IAMU
ICE TECHNOLOGIES, INC.
INFINITY TRUST
IPERS

04-03-2023 COUNCIL MEETING

REFERENCE

AMOUNT

GENERATOR SERVICE \$2,499.78
ADMIN COPIER LEASE \$337.47
WATER SUPPLIES \$511.80
ADMIN RUGS \$61.04
SEWER CLOTHING \$84.99
CHILD SUPPORT \$200.00
WATER SUPPLIES \$687.86
FED/FICA TAX \$4,290.63
CLEANING SERVICES \$990.00
LIFE INSURANCE \$75.90
STREET VEHICLE REPAIR \$410.96
YARD WASTE \$600.00
2023-24 WATER MEMBER DUES \$805.00
TECH SERVICES \$114.97
VISION INSURANCE \$357.47
IPERS \$3,344.68

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MICHELLE JOHNSON	CLEANING SERVICES	\$65.00
MID-AMERICA PUBLISHING CORP	LEGALS	\$409.87
MORROW'S STANDARD SERVICE	SUPPLIES	\$314.29
MUNICIPAL SUPPLY	WATER SUPPLIES	\$8,387.69
THE OFFICE STOP	OFFICE SUPPLIES	\$13.11
JEFF REDENIUS	REFUND	\$416.61
SECURE SHRED SOLUTIONS LLC	QUARTERLY SHREDDING	\$44.00
TREASURER STATE OF IOWA	STATE TAX	\$609.81
TS ELECTRIC	SEWER REPAIR	\$690.67
VISA	SUPPLIES	\$2,219.39
Accounts Payable Total		\$28,542.99
Payroll Checks		\$16,589.36
***** REPORT TOTAL *****		\$45,132.35

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