

**Lake City Council Proceedings**  
**April 17, 2023**

These minutes are as recorded by the City Administrator/Clerk and are subject to council approval at the next regular council meeting.

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Holm presiding and the following councilmembers were present: Gorden, Daniel, Wilson, Bellinghausen, and Bruns. CA Jacob Matthews, Community Building Manager Nicholle Winter, Public Works Employees Zach Janssen and Dustin Smith, and Chief of Police Dan Schaffer were also in attendance.

**Consent Agenda:** Motion by Daniel to approve the Consent agenda consisting of the April 2, 2023 minutes, the April 3, 2023 minutes, the Summary List of Claims, the Liquor License for Morrows, and the Treasurer's Report for March 2023. Seconded by Bruns. All Ayes. Nays-none. MC.

**Citizens to Address the Council:** None.

**Public Hearing:** At 6pm Gorden motioned to open a Public Hearing on the FY2024 Budget. Bruns seconded. All Ayes. Nays-none. MC. No comments were made by the public. No letters were received on the matter. Bruns made a motion to close the Public Hearing. Wilson seconded. All Ayes. Nays-none. MC. And the Public Hearing ended at 6pm. At 6pm Bruns made a motion to open a Public Hearing on the Conveyance of Alley to Macke Motors. Daniel seconded. All Ayes. Nays-none. MC. Mayor Holm read a letter from the Lake City Vet Clinic requesting their portion of the alley. CA Matthews mentioned the contracts to convey the alley will ensure both Macke and the Vet Clinic get their respective portions of the alley. Bellinghausen made a motion to close the Public Hearing. Wilson seconded. All Ayes. Nays-None. MC. The Public Hearing ended at 6:01pm.

**Guest Business:** Brooke with ISG presented several bids for the test well and made a recommendation to Council.

**Council Agenda:** Jack Elder made a request for a sidewalk policy with Council. No action was taken by Council.

Troy Whipkey presented documentation regarding the culvert, water flow, and requested the ditch be restored on the West Main Extension. No action was taken by Council.

Bruns made a motion to Approve the Andrew and Darcy Knobbe Fence Permit Application. Daniel seconded. All Ayes. Nays-None. MC.

Gorden made a motion to approve the David Smith Building Permit Application. Wilson seconded. All Ayes. Nays-None. MC.

Bellinghausen made a motion to Approve Resolution 2023-26: Resolution Approving an Amendment to the Flow Monitoring Project Contract. Gorden seconded. Roll Call Vote: Wilson: Aye. Daniel: Aye. Gorden: Aye. Bruns: Aye. Bellinghausen: Aye. All Ayes. Nays-None. MC.

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Daniel made a motion to approve Resolution 2023-27: Resolution to Review and Accept a Test Proposal and Award the Contract to Thein Well. Bellinghausen seconded. Roll Call Vote. Gorden: Aye. Wilson: Aye. Daniel: Aye. Bruns: Aye. Bellinghausen: Aye. All Ayes. Nays-None. MC.

Bellinghausen and all other members of Council thanked CA Matthews for the all the work he put into preparing the budget. Bellinghausen made a motion to approve Resolution 2023-28: Resolution to Adopt the Budget For Fiscal Year July 1, 2023- June 30, 2024 and Certifying Taxes to Calhoun County Auditor. Daniel seconded. Roll Call Vote. Bellinghausen: Aye. Wilson: Aye. Gorden: Aye. Bruns: Aye. Daniel: Aye. All Ayes. Nays-None. MC.

Wilson made a motion to approve Resolution 2023-29: Resolution to Authorize the Transfer of Funds. Daniel seconded. Roll Call Vote. Wilson: Aye. Daniel: Aye. Gorden: Aye. Bruns: Aye. Bellinghausen: Aye. All Ayes. Nays-None. MC.

Bruns made a motion to approve Resolution 2023-30: Resolution to Convey an Alley to Macke Motors. Gorden seconded. Roll Call Vote. Daniel: Aye. Gorden: Aye. Bellinghausen: Aye. Wilson: Aye. Bruns: Aye. All Ayes. Nays-None. MC.

Bruns made a motion to approve Resolution 2023-31: Resolution to Convey an Alley to the Lake City Vet Clinic. Gorden seconded. Roll Call Vote. Gorden: Aye. Wilson: Aye. Daniel: Aye. Bruns: Aye. Bellinghausen: Aye. All Ayes. Nays-None. MC.

Bruns made a motion to approve Resolution 2023-32: Resolution to Assign the Residential Solid Waste Hauling Agreement. Wilson seconded. Roll Call Vote. Daniel: Aye. Wilson: Aye. Gorden: Aye. Bruns: Aye. Bellinghausen: Aye. All Ayes. Nays-None. MC.

Bruns made a motion to Approve the Davis/Miller Residential Tax Abatement Application. Daniel seconded. All Ayes. Nays-None. MC.

Daniel made a motion to Approve the Building Permit Application for a Detailing Building for Macke Motors. Gorden seconded. All Ayes. Nays-None. MC.

No action was taken on the Yetter Locker Discussion. Council instructed CA Matthews to look into ensuring the city is better positioned for such opportunities in the future.

CA Matthews shared with Council that Lynn Boyd has become our water operator so the City will remain in compliance with the DNR. He mentioned that our remaining public works employees are working on getting their licensure for water treatment and water distribution. CA Matthews shared that the City intends to advertise for both a new public works director and a third public works employee. Mayor Holm instructed CA Matthews to ask the League for guidance on the pay scale for a public works director for a city of our size and CA Matthews indicated he would do so as well as some market research of nearby communities. Council instructed CA Matthews to advertise the position so that it is understood that the city is hiring one or the other position and not both and that applicants can apply for both. Council instructed CA Matthews to assemble a hiring committee with representation from the Council, community

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members, and at least one business owner.

With no further business to be brought before the Council, Bellinghausen made a motion to adjourn. Bruns seconded. All Ayes. Nays-None. MC. The meeting adjourned at 6:43pm.

**Next Meeting:** The next council meeting is scheduled for May 1, 2023 at 6:00pm in the City Hall Chambers.

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Tyler Holm, Mayor

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Jacob Matthews, City Administrator/Clerk

**CLAIMS REPORT**

**VENDOR**

ACCESS SYSTEMS LEASING  
 AMAZON CAPITAL SERVICES, INC.  
 BAKER & TAYLOR  
 BRUNER, BRUNER, REINHART & MOR  
 CARROLL CLEANING SUPPLY  
 CENGAGE LEARNING - GALE  
 CENTER POINT LARGE PRINT  
 COLLECTION SERVICES CENTER  
 CRYSTAL CLEAR WINDOWS  
 DAISY HAULING  
 DON'S PEST CONTROL  
 DSG - DAKOTA SUPPLY GROUP  
 EFTPS  
 GROWMARK FS  
 HACH COMPANY  
 HILDRETH COMPANY, INC.  
 IA SMALL ENGINE  
 IA WORKFORCE DEVELOPMENT  
 ICE TECHNOLOGIES, INC.  
 INGRAM LIBRARY SERVICES  
 LAKE CITY HARDWARE, INC.  
 LAUVER LAW  
 MID-AMERICA PUBLISHING CORP  
 MIDAMERICAN ENERGY COMPANY  
 MOHR SAND & GRAVEL - CONCRETE  
 NAPA AUTO PARTS  
 CARL NELSEN

**04-17-2023 COUNCIL MEETING**

**REFERENCE**

**AMOUNT**

LIBRARY MAINTENANCE \$329.95  
 LIBRARY MISC & MATERIALS \$249.31  
 LIBRARY MATERIALS \$49.35  
 DERELICT PROPERTY \$110.00  
 C.B. SUPPLIES \$178.92  
 LIBRARY MATERIALS \$235.81  
 LIBRARY MATERIALS \$186.19  
 CHILD SUPPORT \$200.00  
 ADMIN WINDOWS \$195.00  
 MAR 2023 - 667 \$11,504.00  
 COMMUNITY BUILDING \$48.00  
 WATER SUPPLIES \$82.83  
 FED/FICA TAX \$4,603.80  
 LP \$1,201.70  
 WATER SUPPLIES \$464.77  
 JET SEWER \$400.00  
 CEMETERY / PARK EQUIPMENT \$389.95  
 QUARTERLY UNEMPLOYMENT TAX \$129.88  
 TECH SERVICES \$829.11  
 LIBRARY MATERIALS \$227.81  
 SUPPLIES \$89.92  
 ADMIN LEGAL FEES \$3,505.00  
 ADS & LEGALS \$244.27  
 UTILITIES \$7,212.58  
 ROAD STONE \$1,526.84  
 SUPPLIES \$355.63  
 SEWER MAINTENANCE \$200.00

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THE OFFICE STOP	STAMPED ENVELOPES	\$800.85
OVERHEAD DOOR COMPANY	SALLY PORT REPAIR	\$259.56
THE PAPER CORPORATION	LIBRARY PROGRAM	\$214.52
POSTMASTER	POSTAGE	\$325.31
QUILL CORPORATION	LIBRARY MISC	\$34.52
STATE HYGIENIC LABORATORY	WATER TEST	\$27.00
WEBSTER-CALHOUN COOP	TELEPHONE / INTERNET	\$533.34
Accounts Payable Total		\$36,945.72
Payroll Checks		\$17,864.60
***** REPORT TOTAL *****		\$54,810.32