

**Lake City Council Proceedings**  
**March 20, 2023**

These minutes are as recorded by the City Administrator/Clerk and are subject to council approval at the next regular council meeting.

The City Council of Lake City, Iowa met in regular session at 5:02 pm with Mayor Holm presiding and the following councilmembers were present: Gorden, Daniel, Wilson, and Bruns. Bellinghausen was absent. CA Jacob Matthews, Public Works Director Mark Hungate, Director of Library Services Michele Deluhery, City Attorney Mary Lauver, and Chief of Police Dan Schaffer were also in attendance.

**Consent Agenda:** Motion by Bruns and second by Daniel to approve the consent agenda items consisting of the agenda, minutes from the March 6, 2023 regular meeting, claims list, and February Treasurer's Report. All Ayes. Nays-none. MC.

**Citizens to Address the Council:** Janine Johnson requested her water deposit. Due to the large credit on her account, council agreed she could have her deposit back if she had 12 months of good payment history.

**Public Hearing:** None.

**Council Agenda:** City Attorney Mary Lauver was requested by council to present regarding West Main Extension. She provided legal documentation and explained that it is a public road all the way to the dump.

The Keith Skidmore building permit was brought before Council. Gorden motioned to approve it. Bruns seconded. All ayes. Nays-none. MC.

No action was taken on agenda item "Consider providing signage to prevent the movement of UTV's and Side-by-Sides from public property to private property near 106 Circle Drive".

Bruns motioned to pass Resolution 2023-18: Resolution Approving Fiscal Year 24 Maximum Property Tax dollars (Public hearing held on February 20, 2023). Gorden seconded. Roll Call Vote: Ayes-Gorden, Daniel, Wilson, Bruns. Nays-none. Absent-Bellinghausen. MC.

Wilson motioned to pass Resolution 2013-19: Authorize a Retainer Contract between the City and City Attorney Mary Lauver. Bruns seconded. Roll Call Vote: Ayes-Daniel, Wilson, Bruns, Gorden. Nays-none. Absent-Bellinghausen. MC.

Gorden motioned to pass Resolution 2023-20: Approve the establishment of a Community Garden and associated Community Garden Application and Designate Debbie Savage as the Community Garden's Master Gardener. Wilson seconded. Roll Call Vote: Ayes-Wilson, Bruns, Gorden, Daniel. Nays-none. Absent-Bellinghausen. MC.

Daniel motioned to pass resolution 2023-21: Review bids and award a contract for mowing the Cemetery and Goins Park. Gorden seconded. Roll Call Vote: Ayes-Daniel, Wilson, Bruns, Gorden. Nays-none. Absent-Bellinghausen. MC. The contract was awarded to Garrett Ortnier.

**Lake City Council Proceedings  
March 20, 2023**

Resolution 2023-23 was tabled. City council directed CA Matthews to modify it so public works employees can choose to bank comp time or receive pay if they are under the 240-hour limit.

CA Matthews presented on a potential agreement between Lake City and the Betterment Association to assist with demolition of properties and other community development activities. He gave an update that Lake City has received many applications for the aquatic center and that he anticipates we will have a full staff. He gave an update on the March 7, 2023 public forum and provided responses to the questions asked at that meeting. Residents asked at that public forum if there was an ordinance concerning dog poop. Ordinance 4-1-13 requires competent persons in control of animals on public or private property (other than the owner's) to dispose of solid waste, unless the dog is certified to assist persons with disabilities while such animals are acting in such capacity. Residents also asked if the dog pound in Rockwell City is funded by Calhoun County. CA Matthews informed the public that it is. Lastly, the public asked for an online complaint form and physical box where such complaints could be left for police or other staff. CA Matthews committed to look into it after the budget season is over. CA Matthews gave an autopay update and said an additional almost 5% of our customers have signed up for autopay. He then gave an overview of the FY2024 budget.

Mayor Holm proposed a public hearing be set for the FY2024 Budget for Monday April 17, 2023 at 6pm. Daniel motioned to the same. Gorden seconded. All ayes. Nays-none. MC.

Bruns made a motion for the meeting to adjourn. Gorden seconded. All ayes. Nays-none. MC. The meeting adjourned at 6:55pm.

**Next Meeting:** The next council meeting is scheduled for April 3, 2023 at 6:00 p.m. in the City Hall Chambers.

---

Tyler Holm, Mayor

---

Jacob Matthews, City Administrator/Clerk

**CLAIMS REPORT**

**VENDOR**

ACCESS  
ACCO UNLIMITED CORP  
AHLERS COONEY, P.C.  
AMAZON CAPITAL SERVICES, INC.  
ARAMARK  
BAKER & TAYLOR  
CARROLL TIMES HERALD  
CENGAGE LEARNING - GALE  
CENTER POINT LARGE PRINT  
CITY OF LAKE CITY

**03-20-2023 COUNCIL MEETING**

**REFERENCE**

LIBRARY MAINTENANCE  
CEU REGISTRATION  
ADMIN LEGAL FEES  
LIBRARY MATERIALS  
RUGS / LINENS  
LIBRARY MATERIALS  
ADMIN PUBLICATIONS  
LIBRARY MATERIALS  
LIBRARY MATERIALS  
PETTY CASH

**AMOUNT**

\$165.85  
\$225.00  
\$2,520.00  
\$49.92  
\$282.26  
\$374.20  
\$84.00  
\$561.02  
\$641.73  
\$38.12

**Lake City Council Proceedings  
March 20, 2023**

COLLECTION SERVICES CENTER	CHILD SUPPORT	\$200.00
COMMUNITY OIL COMPANY, INC.	DYED FUEL	\$552.75
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	\$7,954.14
EFTPS	FED/FICA TAX	\$4,317.46
JASON GRAY	POLICE REIMBURSEMENT	\$16.85
GREENER BY THE YARD	PARK / LIB SNOW REMOVAL	\$120.00
I & S GROUP, INC.	PROJECT 22.27063	\$1,543.75
ICE TECHNOLOGIES, INC.	TECH SERVICES	\$243.25
IPERS	IPERS	\$6,847.06
LAKE CITY HARDWARE, INC.	LIBRARY MAINTENANCE	\$21.98
MID AMERICA PUBLISHING	LEGALS	\$340.91
MIDAMERICAN ENERGY COMPANY	UTILITIES	\$8,141.04
MIDWEST WHOLESALE BUILDING PRO	C.B. RENOVATION	\$32,020.00
MUNICIPAL SUPPLY	WATER SUPPLIES	\$2,876.00
THE OFFICE STOP	OFFICE SUPPLIES	\$24.02
QUILL CORPORATION	LIBRARY MAINTENANCE	\$33.77
CONNIE SMITH	LIBRARY REIMBURSEMENT	\$24.08
STATE HYGIENIC LABORATORY	WATER TEST	\$27.00
STOREY KENWORTHY-MATT PARROTT	PRINTING SERVICES	\$1,681.85
TREASURER STATE OF IOWA	STATE TAXES	\$1,260.12
WELLMARK	HEALTH INSURANCE	\$15,728.40
Accounts Payable Total		\$88,916.53
Payroll Checks		\$16,645.56
***** REPORT TOTAL *****		\$105,562.09