COMMUNITY MEMORIAL BUILDING PRICES/FEES

8. Fees.
   a. Use of the building will be scheduled on a first come, first served basis.
   b. Non-profit charitable organizations (501(c)(3)) within the area may use the building without charge with provision of deposit. Fees may apply for the use of certain equipment and clean-up services. Charities are requested to book minimum time needed to allow maximum use of the facility.
   c. In recognition for their commitment to the public, the building may be used without charge for the funeral or memorial service of a service member or veteran. Such use will be subject to the same rules as non-profit, charitable organizations. Fees may apply for the use of certain equipment and clean-up services.
   d. All users, whether charged a rental fee or not, will be required to provide a $500 deposit to be held against damages. Deposit money or check will be returned if no damage or fees result.
   e. Specific fees for use are set by Council and governed by contract.
   f. Primary fee options are:

PACKAGE ITEM OR SERVICE	CHARITY USE	BASIC LOBBY	BASIC AUDITORIUM	BRONZE	SILVER	GOLD
RENTAL FEE	FREE	$75	$250	$500	$1,000	$2,000
DURATION	UPTO FULL DAY	4 HRS	4 HRS	HALF-DAY	FULL-DAY	FULL-DAY PLUS
AUDITORIUM	YES	NO	YES	YES	YES	YES
LOBBY	YES	YES	YES	YES	YES	YES
KITCHEN ACCESS	YES	YES	YES	YES	YES	YES
NORTH BALCONY	YES	NO	YES	YES	YES	YES
PATIO	YES	NO	YES	YES	YES	YES
ROOM SET-UP	SELF*	SELF*	SELF*	INCLUDED	INCLUDED	INCLUDED
CLEAN-UP	SELF	SELF	SELF	SELF	INCLUDED	INCLUDED
AV SYSTEM	INCLUDED	N/A	$150	INCLUDED	INCLUDED	INCLUDED
MICROPHONE	INCLUDED	N/A	$50	INCLUDED	INCLUDED	INCLUDED
TABLE LINENS	$6@	$6@	$6@	INCLUDED	INCLUDED	INCLUDED
BARTENDER	FEE	FEE	FEE	ONE INCLUDED	ONE INCLUDED	TWO INCLUDED
2 BOTTLES CHAMPAINGE	NO	NO	NO	NO	NO	INCLUDED
COFFEE, WATER, & LEMONADE SERVICE**	NO	NO	NO	NO	NO	INCLUDED

* Tables and chairs will be taken from storage by building personnel. Renter is responsible for setting up/taking down tables and arranging chairs.

**Coffee urns and water drink dispensers are available to all users.

Approved by the Council of the City of Lake City and Effective as of April 1, 2024